



## OSCAR PETERSON P.S.

### School Council Meeting Minutes

May 13, 2019 | 7:00pm

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Kate LoPresti and Amanda Dimilta, Co-chairs | Rebecca Holohan, Treasurer | Nehal Menon and Kelly Mohsenzadeh, Secretaries | Brigitte Arsenault and Alicia Hanson-Bouwmeister, Events | Randi Mayor, PR

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#### Item

#### Owner

#### Welcome

Kate LoPresti and  
Amanda Dimilta

#### Approval of last meeting's minutes

Rebecca Holohan &  
Kelly Mohsenzadeh

#### Attendance

Amanda Dimilta, Kate LoPresti, Rebecca Holohan, Brigitte Arsenault, Alicia Hanson, Kelly Mohsenzadeh, Tina Day, Kiran Mamman, Jennifer Anstie, Julie Carroll Metcalfe, Melissa Kalmbach, Ramona Lawrence, Heather McQueen, Maria Philip, Cheryl Warrener, Pauline Tam, Julie Duncan, Alison Hargreaves, Natasha Ince-Mercer, Julie Duncan

#### Administrator's Report and School News

##### Land Acknowledgment

- Farooq suggests and recommends that we consider opening future council meeting with a Land Acknowledgement as is done in other board and staff meetings, showed video: <https://www.youtube.com/watch?v=voXySM-knRc>
- Recognize land as Indigenous; there is a conciliation process of indigenous folk for truth as we need to learn more – which is why there is an explicit curriculum at the board

Farooq Shabbar

##### School Planning/Organization (class placements, lunch assistants, recess supervision)

Ingrid Legros

##### Class Placement

- Admin has received feedback placements to-date, deadline is May 24<sup>th</sup>
- Following due date, meetings will commence with current teacher and expected class placements to be drafted by end of May/first week of June

##### Recess (Only for when students are unable to field)

- We considered splitting lunch, however there were two main concerns 1) kids would lose 10 minutes of activity time 2) many students are able to eat anytime, therefore teachers/supervisors would find it difficult to keep them engaged

**Item****Owner**

- Solution: Students will use playground, rotating at the park with only one grade at a time, and monitored by teachers who know them, also hoping to use basketball court, also considering using the front loop-around, in front of the school. This area would only be grades 5-8 and no play balls would be allowed.
- All activities would stay the same, school will run on the same schedule, have a “teacher” duty schedule where they would provide supervision to encourage positive behaviours
- Initiation of a Positive Play Program happens 2 times a week, it’s very popular where kids on a rotating schedule

**Lunch Assistants**

- Still having supervision issues, need more lunch assistants, it’s a paid position from 12:38pm – 1:42pm
- Ideally would prefer to have 10 confirmed lunch assistants, where they would be in a different room, from where their children are

**Projected Enrollment**

Farooq Shabbar

- Currently at 738-740 students for 2019-2020 school year
- Expecting more by September, currently struggling for space at OPPS

**School Planning**

- Letter will be sent in June indicating what teachers will be teaching what grade for 2019-2020 school year, all tentative

**EQAO/PCAP**

Ingrid Legros

- Starts next week, Tues. May 21 for grade 6, Monday, May 27 for grade 3, Fridays are reserved for make-up days
- Any child may access prompts to assist them (if they have difficulty with attention) – this provides the school a way to assist students
- Consent letters were sent home last week for those students on IEP
- Reminder that EQAO ‘police’ can audit at any time, need to comply as required
  
- PCAP occurred on April 30 – the online assessment went well, IT support was available all day, these results are national – therefore no results will be shared

**Jazz Week**

- All ready to go, everyone is excited

**Vulnerable Sector Screening (VSS)**

- All volunteers must have a vulnerable sector screening done
- New screening requirement (board) that anyone under the age of 18 does not require a VSS

Item	Owner
<p><b>Fun Fair – teacher involvement</b></p> <ul style="list-style-type: none"> <li>Reaffirmed commitment to the Fun Fair, some teachers contributing to the Bake Sale</li> </ul>	Julie Duncan
<p><b>Tree removal complete</b></p> <ul style="list-style-type: none"> <li>6 dead trees have been removed</li> <li>TBD if they will be replaced</li> </ul>	Farooq Shabbar
<p><b>Parent Symposium</b></p> <ul style="list-style-type: none"> <li>Successful evening, 3 parents attended, event was recorded and is now available online: <a href="http://www.yrdsb.ca/Parents/Pages/ParentSymposium.aspx">http://www.yrdsb.ca/Parents/Pages/ParentSymposium.aspx</a></li> <li>Maria provides a summary of the two sessions she attended. 1) Doing Math with your Child – top tips include being positive, meeting child at their level, use other language as needed, was provided with a booklet and game to share with your kids 2) Wellness and Resilience by Design – included tips related to decrease stress having a meaningful connection with yourself, shared de-stressing tips about the 5 senses, introduced tapping and pressure point techniques, rewiring yourself</li> </ul>	Farooq Shabbar/ Ingrid Legros/Maria Philip
<p><b>Funding requests procedure</b></p> <ul style="list-style-type: none"> <li>In order to ensure effective and appropriate requests for funds, Admin has asked that staff review funding requirements with them first, to ensure that it makes sense to request funds from Council</li> <li>Google docs request form has been revised to encourage additional details</li> </ul>	Amanda Dimilta
<p><b>Board Awards</b></p> <ul style="list-style-type: none"> <li>Recently students have received Board awards, check out the e-blast dated May 13<sup>th</sup> for details</li> </ul>	Farooq Shabbar
<p><b>Volunteer Event</b></p> <ul style="list-style-type: none"> <li>An invite will be going out soon for June 4<sup>th</sup>, in recognition of our volunteers</li> </ul>	
<p><b><u>Constitution Review</u></b></p> <ul style="list-style-type: none"> <li>Over 10 hours of review was completed by Heather, Kate, Tina and Nehal, revisions were focused on guidelines of the Board</li> <li>Kate went into details on all updated points, notable discussion points include: <ul style="list-style-type: none"> <li>i) teachers who parents, who are also are voting members – Farooq confirmed he did not approve/or approve her participation, also noted that this is unique in our school, where we have parents who are also teachers at the school and wish to be on the council, we’d like to know how many more teachers/students in OPPS</li> <li>ii) Election process for the following year should be prepared in June by an election committee, generally done when there is more than 1 person running for the same role, this committee would also oversee the vote</li> </ul> </li> </ul>	Kate LoPresti

## Item

## Owner

iii) Exec (Leadership) members had to review own roles to validate and provide feedback

- A question related to a board assigned email address – there is one, but not used, only use board-assigned email for Pro Grant Application
- We will need to VOTE on approving the changes to the Constitution this evening

## Events

Brigitte Arsenault and  
Alicia Hanson-  
Bouwmeister

### **Fun Fair**

- 8 Umbrellas are confirmed rented on Monday
- Jenn's sponsoring the Inflatables – thank you!
- Donated baskets are due on Friday
- Flyers went out last week and posters went up in the school, they look great, Melanie Wright arranged for printing and "Karen" did the design of the posters for free – thank you!
- Any supplies requiring purchases can follow up with Brigitte and Alicia for \$
- Looking for 5 coolers for water bottle sales – there will be 2 locations for water sales
- Still looking for Volunteers for the 1-3pm shift + clean-up after, Volunteer shifts are 11-1, or 1-3, another Volunteer Meeting will be held on Friday, May 17<sup>th</sup> at 1pm
- 10 confirmed cakes for bake sale & cake walk, low on bake sale items, offer to have some of the high school classes to bake items and a call for additional baked items (peanut free) will go out

Rebecca Holohan

## Financial Report

- Refer to report below
- We have a lot of funds; it's never been this high
- We'd like to see teachers collaborating for the final funding request for the June meeting, for bigger ticket items
- Requests need to be in by June 7, Farooq will confirm with staff to ensure requests will be ready
- Julie recommends a focus on technology – i.e.. Chromebooks (great for JK/Intermediate grades), tech money needed to be spent on the iRover (large whiteboard), Admin will complete an internal IT review to determine needs prior to the next meeting

Note: there is cost-sharing opportunity for technology every October

Amanda Dimilta

## Funding Requests – Voting items – Approved

1. Kindergarten Book Cart (\$517.08) – Cheryl Warrener
  - a. Info: Will be shared between kindy classes
2. "Old" Chick Incubator died, it was 8 years old, request for a new one \$250.00

**Item****Owner**

- a. Info: ducks will be on display for learning activities, shared with primary grades and will go to a farm after they grow out of their temporary home

3. Constitution Review

**Funding Update:**

- Ingrid shared that the board doubled the contribution from the council from last months' donation for 2 families for 6 weeks of Summer Institute
- "Everyone" is very happy/pleased with the new shredder

Kate LoPresti

**QCHM (Questions, Comments, Happy Moments)**

- Council "social" immediately following the meeting.

**Other Business**

- Issue posting to Facebook OPPS group, will review with Randi and take offline to resolve

Kate LoPresti &  
Amanda Dimilta**Motion to adjourn the meeting:****Future Meetings: June 17**

**OPPS 2018-19 Budget - School Council  
As of May 3, 2019**

Opening Balance (as of September 4, 2018)

\$32,460.92

Allocated for 2018-19 Year	Manager	Voted	Budgeted	Spent	Balance
Outdoor Classroom	C. Warrenner	June 2018	\$2,005.00	\$1,229.44	\$775.56
Robotics	F. Shabbar	June 2018	\$4,230.00	\$3,380.41	\$849.59
Gaming System	K. Bell	June 2018	\$170.00	\$0.00	\$170.00
Music Books	M. McWilliam	June 2018	\$500.00	\$414.44	\$85.56
Planters	R. Holohan	June 2018	\$340.00	\$90.40	\$249.60
Compassionate Care	R. Holohan	June 2018	\$100.00	\$0.00	\$100.00
Fun Fair 2019	B. Arsenault	Jan 2019	\$3,000.00	\$267.40	\$2,732.60
Jazz Lounge supplies	C. McGuire	Feb. 2019	\$400.00	\$149.38	\$250.62
Games Club	B. Arsenault	April 2019	\$100.00	\$19.38	\$80.62
Field trip bussing	J. Rand	April 2019	\$250.00	\$0.00	\$250.00
<b>TOTAL</b>			<b>\$11,095.00</b>	<b>\$5,550.85</b>	<b>\$5,544.15</b>

**Pizza**

<i>With 0 of 4 orders left @ \$590/order</i>	\$2,360.00	\$2,357.21	\$0.00
<i>With 0 of 10 orders left @ \$564.25/order (Nov 30; Dec. 7, 14, 21)</i>	\$5,700.00	\$5,642.50	\$0.00
<i>With 3 of 10 orders left @ \$602/order (Jan 11, 25; Feb 8, 15, 22; Mar 1, 8, 22, 29, Apr 5)</i>	\$6,020.00	\$6,020.00	\$0.00
<i>With 7 of 10 orders left @ \$620/order (Apr 12, 26; May 3, 10, 17, 24, 31; June 7, 14 &amp; 21)</i>	\$6,200.00	\$1,860.00	\$4,340.00

**Subs**

<i>With 0 of 6 orders left at \$690/order</i>	\$4,131.00	\$4,131.00	\$0.00
<i>With 0 of 8 orders left at \$700/order (Nov 21, 28; Dec 5, 12 &amp; 19)</i>	\$5,600.00	\$5,544.00	\$0.00
<i>With 8 of 8 orders left at \$693/order (Jan 9, 16, 23, 30; Feb 6, 13, 20, 27)</i>	\$5,544.00	\$5,544.00	\$0.00
<i>With 3 of 8 orders left at \$693/order (Mar 6, 20, 27; Apr 3, 10, 17, 24; May 1)</i>	\$5,544.00	\$5,544.00	\$0.00
<i>With 8 of 8 orders left at \$702/order (May 8, 15, 22, 29; June 5, 12, 19, 26)</i>	\$5,616.00	\$0.00	\$5,616.00

**Sub-total** \$15,500.15

**Sub-total with 10% buffer** \$17,050.17

**Non-allocated funds** \$15,890.86

**TOTAL** \$32,941.02

